

# APPENDIX D

## FINANCIAL INCENTIVE PROGRAM GRANT FOR REAL ESTATE DENSIFICATION OF THE DOWNTOWN CORE APPLICATION FORM

### SECTION 1 - APPLICATION TYPE

Please check the incentive(s) relating to your development project below:

- Financial incentive on the floor space of a building
- Financial incentive for indoor parking (Zone A or Zone B only)
- Incentive equivalent to a percentage of building permit fees

### SECTION 2 - GENERAL INFORMATION AND INSTRUCTIONS

1. All grant applications under the financial incentive policy must be submitted to the City of Dieppe before work begins and prior to applying for a building permit.
2. All grant applications must include reports, plans, estimates, contracts and other detailed supporting documentation necessary to meet the City's requirements with respect to eligible project costs and project conformity within the framework of its policy.
3. The City may require the applicant to file a business plan to the satisfaction of Council as a condition of the grant.
4. The analysis of the application will be completed in partnership with various departments of the City of Dieppe and Expansion Dieppe team. The applicant will receive an estimate of the incentive from the Expansion Dieppe team and this amount is not negotiable based on the interpretations of the policy by the applicant.
5. The actual costs of any or all components of the work may be subject to an audit by the City, the cost of which is the sole responsibility of the landowner.
6. All grants must be approved by city council.
7. If represented by an agent, the landowner must sign the representation agreement provided in Section 7.

### SECTION 3 - INFORMATION OF BUSINESS/AGENT SUBMITTING AN APPLICATION

#### BUSINESS SUBMITTING AN APPLICATION

\_\_\_\_\_  
Name of business

\_\_\_\_\_  
Mailing address of business

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Email

#### AGENT OF THE BUSINESS SUBMITTING AN APPLICATION

\_\_\_\_\_  
Name of agent

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Email



**SECTION 4 - PROPERTY INFORMATION**

Street address(es) of the property for which the application is being submitted

Property identifier(s) (PID)

Legal description of the property (lot and plan numbers)

Current use

Are there existing buildings on site?  Yes  No

Are there any outstanding work orders on this property?  Yes  No

**SECTION 5 - PROPERTY TAX INFORMATION**

Current property taxes paid annually \$ \_\_\_\_\_

Estimated property taxes paid annually after development \$ \_\_\_\_\_

Is this property in tax arrears?  Yes  No

**SECTION 6 - DEVELOPMENT INFORMATION**

Provide a detailed description (building size/type, number of stories, construction materials, etc.) of the proposed development to take place on the site. (Please attach detailed construction plans.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of floors (basement not included) \_\_\_\_\_

Number of underground parking spaces \_\_\_\_\_

Number of ground floor parking spaces \_\_\_\_\_

Number of carport parking spaces \_\_\_\_\_

Estimated value of the proposed development work \$ \_\_\_\_\_

Estimated start date of work (month/year) \_\_\_\_\_

Estimated completion date of work (month/year) \_\_\_\_\_

**SECTION 7 - REPRESENTATION AGREEMENT**

I, the undersigned, \_\_\_\_\_ hereby confirm that I am duly authorized by said business to submit this application, that said business is the owner of the land that is the subject of this application, and that \_\_\_\_\_ is my agent and is authorized to act on my behalf and on behalf of said business by submitting this application.

Signed at \_\_\_\_\_ on the \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Name of authorized representative

\_\_\_\_\_  
Signature of authorized representative



**SECTION 8 - SWORN DECLARATIONS**

By submitting this application, I, the undersigned \_\_\_\_\_,  
on behalf of (business) \_\_\_\_\_:

- 1. Agree to abide by the terms and conditions of the City of Dieppe’s financial incentive policy for downtown core densification;
- 2. Certify that the information provided in this application is entirely true, accurate and complete;
- 3. Authorize the City of Dieppe and its employees and agents to verify the documentation provided and to inspect the property before, during and after the work at any stage of construction;
- 4. Acknowledge that the incentive policy may be cancelled or modified at any time by the City in its sole and absolute discretion but that any grant approved by the City will be paid to me.

Dated at the \_\_\_\_\_, this \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year)

\_\_\_\_\_  
Name of authorized representative

\_\_\_\_\_  
Title (example: “President” or “Agent”)

\_\_\_\_\_  
Signature of authorized representative

Personal information on this form is collected under the authority of the Right to Information and *Protection of Privacy Act* and the *Personal Health Information Privacy and Access Act* for the purpose of processing your application. Questions about this collection of personal information can be directed to the Clerk, 333 Acadie Avenue, Dieppe, New Brunswick, E1A 1G9, 506.877.7900.

