

**REGULAR PUBLIC MEETING
of the DIEPPE City Council**

December 11, 2017

7:00 pm

Dieppe City Hall

AGENDA

	Pages
1. Welcome and Mayor's Announcements	
2. Opening Word	
3. Call to Order	
4. Confirmation of Quorum by Clerk	
5. Conflict of Interests	
6. Adoption of Agenda	
7. Presentations, Enquiries and Petitions	
7.1 Enquiries by Council Members - Codiac Regional RCMP	
8. Questions by Members of the Public	
9. Adoption of Minutes	
9.1 Regular Council Meeting Held on November 27th, 2017	7 - 12
10. Motions (Memorandums) and Nominations	
10.1 Culture, Leisure & Community Life	
10.1.1 Remittance of funds – Dieppe's Seniors' Committee	13 - 16

10.2	Expansion Dieppe	
10.2.1	Sale - Portion of Benjamin Street	17 - 22
10.3	Finance	
10.3.1	Transfer of Funds and Commitments	23 - 26
10.3.1.1	Transfer of Funds - General Operating Reserve Fund	27 - 28
10.3.1.2	Transfer of Funds - General Capital Reserve Fund	29 - 30
10.3.1.3	Transfer of Funds - Water and Sewer Operating Reserve Fund	31 - 32
10.3.1.4	Transfer of Funds - Water and Sewer Capital Reserve Fund	33 - 34
10.3.1.5	Commitments - Various Reserve Funds	35 - 38
10.3.2	2018 General Operating Fund Budget & 2018 Water and Sewerage Operating Fund Budget	39 - 66
10.3.2.1	2018 General Operating Budget	67 - 68
10.3.2.2	2018 Water and Sewer Operating Fund Budget	69 - 70
10.3.3	2018 Capital Works Program	71 - 81
10.3.3.1	2018 Capital Works Program - Loan Request	82 - 85
10.3.3.2	2018 Capital Works Program - Project List	86 - 87
10.3.4	Signing Authority – Cost Recovery Agreement – Greater Moncton Wastewater Commission	88 - 102
10.4	Engineering	
10.4.1	Installation Approval – On-Site Sewage Disposal System – 644 LeBlanc Rd.	103 - 108
10.4.2	Set Date - Public Hearing - Permanent Street Closure - Gaspé Street (Portion)	109 - 117
10.5	Planning & Development	
10.5.1	Set Date – Public Hearing – Rezoning Application – Amirault St. - Les Immobiliers Paumar Inc.	118 - 131

10.6 Administration

10.6.1 Directive Ratification – Land Purchase – PIDs 00928366 & 01070770

132 - 134

- 11. Municipal By-Laws**
- 12. Notice of Motion**
- 13. Enquiries and Announcements by Members of Council**
- 14. Adjournment**



REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.1.1
Title: Remittance of funds – Dieppe's Seniors' Committee
Date: December 11, 2017

That Council authorize the remittance of funds in the amount of \$9,000 from account no 7-4-20-12-8910 (General Operating Reserve Fund) to Dieppe's Seniors' Committee.

REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.2.1
Title: Sale - Portion of Benjamin Street
Date: December 11, 2017

That Council approve the sale of a portion of Benjamin Street identified as Parcel A to *Maritime Cleaning Specialists Ltd.*, in the amount of \$10,000 (plus HST).

REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.3.1.1
Title: Transfer of Funds - General Operating Reserve Fund
Date: December 11, 2017

That Council authorize a transfer in the amount of \$179,000 from the General Operating Fund to the General Operating Reserve Fund.



REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.3.1.2
Title: Transfer of Funds - General Capital Reserve Fund
Date: December 11, 2017

That Council authorize a transfer in the amount of \$5,194,000 from the General Operating Fund to the General Capital Reserve Fund.

That Council authorize a transfer in the amount of \$45,000 from the General Capital Fund to the General Capital Reserve Fund.



REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.3.1.3
Title: Transfer of Funds - Water and Sewer Operating Reserve Fund
Date: December 11, 2017

That Council authorize a transfer in the amount of \$125,000 from the Water & Sewer Operating Reserve Fund to the Water & Sewer Operating Fund.



REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.3.1.4
Title: Transfer of Funds - Water and Sewer Capital Reserve Fund
Date: December 11, 2017

That Council authorize a transfer in the amount of \$666,000 from the Water and Sewer Operating Fund to the Water and Sewer Capital Reserve Fund.

That Council authorize a transfer in the amount of \$401,000 from the Water and Sewer Capital Fund to the Water and Sewer Capital Reserve Fund.

That Council authorize a transfer in the amount of \$22,000 from the Water and Sewer Capital Reserve Fund to the Water and Sewer Capital Fund.

REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.3.1.5
Title: Commitments - Various Reserve Funds
Date: December 11, 2017

That Council authorize the following commitments from the following reserve funds:

General Operating Reserve Fund - Account No. 7-4-20-12-8910

1. Emergency measures - \$235,000
2. Snow removal - \$400,000
3. Building renovation program - \$324,000
4. Equipment program - Public Works - \$22,000
5. Equipment program - Recreational Facilities - \$33,000
6. Equipment program - Information Technology (IT) - \$26,000
7. Engineering - global traffic plan (2040) - \$51,000
8. Engineering - parking lot repair - City Hall - \$40,000
9. Engineering - driver feedback sign - \$6,500
10. Engineering - relocation of electric wires - Champlain Street - \$250,000
11. Engineering - Petitcodiac River access design - \$22,500
12. Organizational Performance - participatory budget - \$70,000
13. Finance - potential claims - \$25,000
14. Finance - budget software - \$80,000
15. Administration - incentive program - downtown - \$175,000
16. Administration - *Jeux de la Francophonie* - \$250,000
17. IT - unforeseen expenditures - \$29,000
18. IT - Ludik - \$30,500
19. IT - training - \$7,000
20. IT - software purchase - automated timesheets - \$20,000
21. Planning & Development - *SAUVÉR* project - *AFMNB* - \$43,000
22. City Clerk - software maintenance - Laserfiche - \$10,000
23. City Clerk - records management software - \$14,500
24. Leisure - purchase of art work - \$50,000
25. Leisure - 2019 *15 août* project - \$75,000
26. Leisure - 60th anniversary book project - \$9,000
27. Leisure - renovation - tennis courts - \$14,000

28. Communications - welcome sign - airport - \$30,000
29. Transportation - mobile receiver to be replaced in 2019 - \$28,000

Water & Sewer Operating Reserve Fund - Account No. 7-4-20-12-8930

1. Equipment program - IT - \$20,000
2. Potential claims - \$25,000
3. Finance - budget software - \$33,000
4. IT - unforeseen expenditures - \$11,000
5. City Clerk - records management software - \$8,000
6. Future operational needs (to be determined) - \$250,000
7. Transportation - sanitary sewer - Andréa Court - \$60,000

General Capital Reserve Fund - Account No. 7-4-20-12-8920

1. Vehicle program - Fire Dept. - \$110,000
2. Equipment program - Public Works Dept. - \$648,000
3. Equipment program - Culture, Leisure & Community Life Dept. - \$430,000
4. Building repair program - \$158,000
5. Bus replacement program - \$655,000
6. Future land purchase - \$640,000
7. Current capital projects - \$3,433,175
8. Completed capital projects - \$860,000
9. Capital projects - 2018 financing - \$1,621,000

Water & Sewer Capital Reserve Fund - Account No. 7-4-20-12-8940

1. Equipment program - Public Works Dept. - \$284,000
2. Current capital projects - \$923,000
3. Completed capital projects - \$552,000
4. Capital projects - 2018 financing - \$1,650,000

REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.3.2.1
Title: 2018 General Operating Budget
Date: December 11, 2017

That Council resolve that the sum of \$54,069,486 be the municipality's total budget, that the sum of \$49,377,446 be the warrant of the municipality for the ensuing year and that the tax rate be \$1.6295 for Dieppe and \$1,1443 for Dieppe - Outside/Extérieur; and

That Council order and direct the levying by the Minister of Local Government of said amount on real property liable to taxation under the *Assessment Act* within the municipality of Dieppe.

REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.3.2.2
Title: 2018 Water and Sewer Operating Fund Budget
Date: December 11, 2017

That the 2018 Water & Sewer Operating Fund be approved as follows:

\$7,354,755 - water utility
\$5,287,398 - sewer service

That, pursuant to the By-Law Respecting the Water and Sewage Systems, the user charge per unit for the year 2018 be set as follows:

\$480.00 - water utility
\$448.00 - sewer service

That the metered water rates for the year 2018 be \$1.7305 per cubic metre; and

That the user charge for the sewage service for metered customers for the year 2018 be equal to a percentage of the amount of the water rate, this percentage being determined by the ratio of the current sewerage rate to the current water rate. This calculation provides us with a user charge for the sewage service of \$1.6151 per cubic metre for the year 2018.



REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.3.3.1
Title: 2018 Capital Works Program - Loan Request
Date: December 11, 2017

That Council authorize an application to borrow the sum of \$1,515,000 be submitted to the Municipal Capital Borrowing Board in order to finance the following projects:

General Capital Budget

Projects:

General Administration Services

- Software - \$180,000
- Land purchase - \$300,000

Recreational and Cultural Services

- Recreational facilities - \$1,110,000

Transportation-related Services

- Infrastructure - various streets - \$8,627,000

Total: \$10,217,000

Source of funds:

- 2018 General Operating Budget - \$4,380,039
- Capital borrowing - \$1,515,000
- 2018 gas tax grant - \$1,718,961
- General Capital Reserve Fund - \$2,603,000

Total: \$10,217,000

Water & Sewer Capital Budget

Projects:

General Administration Services

- Software - \$70,000

- Buildings - water quality - \$185,000

Environmental Hygiene Services

- Water & sewer infrastructure - \$2,600,000

Total: \$2,855,000

Source of funds:

- 2018 Water & Sewer Operating Budget - \$765,000

- Water & Sewer Capital Reserve Fund - \$1,650,000

- Government contributions - \$440,000

Total: \$2,855,000

at an interest rate to be determined by the Board for a period not exceeding 15 years for the General Capital Budget and 20 years for the Water & Sewer Capital Budget; and

That Council authorize the City of Dieppe to borrow on an interim basis an amount not to exceed \$1,515,000 at the prime lending rate until long-term financing is arranged.

REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.3.3.2
Title: 2018 Capital Works Program - Project List
Date: December 11, 2017

That Council authorize the following projects within the 2018 Capital Works Program:

General Capital Budget

1. New asphalt - various streets (pavement management)
2. Software purchase (work order, recreation management)
3. Land purchases (downtown parking)
4. Two new trails (Belle-Forêt Street and Melanson Road)
5. Replacement - Centenaire arena (additional contribution)
6. Collège Street extension
7. Plan and specifications (traffic light - Amirault/Fox Creek, Alain-Gillette Street extension, Fox Creek dyke)
8. Improvement - downtown parking
9. Industrial Street reconstruction

Water and Sewer Capital Budget

1. Improvement - Fox Creek pumping station
2. Buildings - water quality
3. Software purchase (work order)
4. Infrastructure work (Industrial Street reconstruction and Collège Street extension)

REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.3.4

Title: Signing Authority – Cost Recovery Agreement – Greater Moncton Wastewater Commission

Date: December 11, 2017

That Council authorize the municipal signing officers to sign the agreement entitled: "Agreement for Cost Recovery of the Commission's Expenses" between the City of Dieppe, the City of Moncton, the Town of Riverview ,and the Greater Moncton Wastewater Commission.

REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.4.1

Title: Installation Approval – On-Site Sewage Disposal System – 644 LeBlanc Rd.

Date: December 11, 2017

That Council declare the installation of a municipal sanitary sewer is not required to service the property identified under PID 70013537, located at 644 LeBlanc Road, under Section 12(b)(ii) of By-Law 82-25 entitled "*A By-Law Relating to Local Improvements*".

REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.4.2

Title: Set Date - Public Hearing - Permanent Street Closure - Gaspé Street (Portion)

Date: December 11, 2017

That Council schedule a public hearing on January 8, 2017 at 7 p.m. at the Dieppe City Hall to hear and consider objections and comments relating to the proposed By-Law C-25 entitled "*A By-Law Authorizing the City of Dieppe to Permanently Close a Portion of Gaspé Street*" which aims to permanently close a portion of Gaspé Street to all forms of vehicular traffic, as identified on the map attached to the memorandum dated December 4, 2017.

REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.5.1

Title: Set Date – Public Hearing – Rezoning Application – Amirault St. - Les Immobiliers Paumar Inc.

Date: December 11, 2017

That Council schedule a public hearing on January 22nd, 2018, at 7 p.m. at the Dieppe City Hall to hear the objections on the proposed change to the Zoning Map (*Zoning By-Law Z-10(2017)*) relating to the property identified under PID 70222492 situated on Amirault Street in order to permit an expansion to the existing nursing home on the said property; and

That Council request the written views of the *Planning Advisory Committee* and extend the deadline pursuant to article 66(3) of the *Community Planning Act* to February 21, 2018.

REGULAR COUNCIL MEETING
of the DIEPPE Municipal Council

RESOLUTION

Agenda Number: 10.6.1

Title: Directive Ratification – Land Purchase – PIDs 00928366 & 01070770

Date: December 11, 2017

That Council authorize the purchase of properties identified under PIDs 00928366 and 01070770 from *650855 N.B. Inc.* at the cost of \$26,760.00, plus HST and legal fees, and further authorize this expenditure be defrayed from account No. 3-3-35-58-7622 (General Capital Budget - Land Purchase).