

DOCUMENTS AND INFORMATION REQUIRED FOR **DEVELOPMENT AND BUILDING PERMITS FOR DETACHED ACCESSORY BUILDINGS (SHEDS, GAZEBOS AND GARAGES)**

Required actions and information

One complete paper set and/or electronic version of the documents (.pdf). Electronic documents may be sent to construction@dieppe.ca

- Property owner's name, mailing address, telephone and fax numbers and email address.
- Applicant's or contractor's name, mailing address, telephone and fax numbers and email address.
(A land owner declaration form must also be filled out if the applicant is different from the property owner(s)).
- Civic number and street name, or lot number and street name, or Property identification (PID) number(s).
- Site plan showing the following:
 - Lot dimensions, location of surrounding street(s), watercourses, easements, right-of-way's or other relevant encumbrances
 - Location of existing buildings or structures
 - Projected location of proposed building(s) with distances from lot lines and adjacent buildings
- Provide detailed construction plans or if less than 625 sq. ft. / 58 sq. m complete one of the following template(s) depending on foundation type:
 - without concrete foundation or
 - with concrete foundation
- Signature and payment of the development and construction permit application.

Additional documents (if applicable)

- Provide pre-engineered shop drawings and layouts for engineered roof trusses, floor joists, beams, lintels, helical piles, etc.
- A concrete slab in excess of 625 sq. ft. / 58 sq. m or buildings with a 2nd storey (full or partial) must be designed with foundations going to frost level or must be designed by a professional registered engineer licensed to practise in the province of New Brunswick. The document is to bear a signed and dated seal of a professional registered engineer licensed to practise in the province of New Brunswick.
- Where the building is proposed within 30 m (98 ft.) of a restricted body of water, an approval from the Department of Environment and Local Government (Clean Water Act) shall be submitted.

Additional documents may be required to complete the permit application.